

Terms and conditions of premises

The municipality's premises and facilities are only rented out to persons who are of age and have the right to enter into contracts. Your personal data is recorded when you make a booking in our system, so it is important that you do not send sensitive data or information.

Your personal data will not be transferred or sold to an external party. We process your personal data in accordance with the General Data Protection Regulation (GDPR).

You are responsible for the activities during your rental period. You undertake to ensure that good order is maintained and are responsible for the persons, both children and adults, who are at the site during the booked time. Participants are only allowed to stay there at the same time as you.

Smoking, alcohol, drugs and doping are strictly prohibited in all premises and facilities. Upon arrival, you must check the premises/facilities and their equipment. If any deviations are detected, this must be reported to *Lokalbokningen* no later than the next weekday. When you leave the room or facility, it must be cleaned, and the equipment should be in the designated place. Windows, doors and taps should be locked, closed and turned off. Any locker rooms may be used 30 minutes before and after your booked time.

It is your responsibility to ensure that the emergency exits are not blocked, that the maximum number of persons in the premises is not exceeded and that any unauthorized persons do not enter the premises. In event of an evacuation you must take part of the evacuation plan for the premises/facility and count the participants at the collection point.

Equipment used indoors shall be intended and approved for indoor use. For example, footballs and shoes, which are not allowed to leave marks on the floor.

A tenant who does not comply with the booking rules or who causes damage to the premises or its equipment may be liable to the municipality for costs associated with this.

Limitations

Premises are only rented to tenants who meet the municipality's requirements to carry through activities. *Lokalbokningen* makes the assessment, but in difficult cases may hand the matter over to the manager of *Sportcentrum*.

The municipality cannot guarantee that new and growing associations will have access to premises and facilities as soon as requests because the premises and facilities can already be fully booked.

School and childcare have booking priority advantage on weekdays between 8:30 AM and 4:00 PM (some aberration may occur).

Private individuals, companies and groups that do not constitute a non-profit association may also book our premises and facilities according to these conditions. The municipality has priority to its premises/facilities and has the right to cancel your appointment. If the municipality needs the premises for itself, you will be notified no later than 2 days before the booked time. Training sessions in our premises must always give way to competition events. In this case, you will be notified no later than 8 days before the booked time.

Rules for events, cups and tournaments

The associations' ordinary activities form the basis for the allocation of times. Larger events, cups and tournaments can lead to a change in distributed times. Prioritization between cups and tournaments is based on an overall estimation.

Rules for cancellation and suspension

A tenant who does not use their booked time in our premises must notify *Lokalbokningen* no longer than 48 hours before the booked time. In case of no-show or late cancellation, the tenant will be charged an additional fee of 500 SEK in addition to the rental fee.

When canceling events, cups, camps or other major events, the following cancellation fee applies:

1-14 days before the event = 75% of the rent

15-30 days before the event = 50 % of the rent

31-60 days before the event = 25 % of the rent

Postmark or date of sent e-mail applies as cancellation date for all cancellations.

If the municipality's booking rules are not complied with or if the tenant has unpaid debts to the municipality, the tenant may risk of being suspended for future bookings.